



Academy Head: Miss Stephanie Hawes

**Helmingham Primary School and Nursery**  
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**Henley Primary School**  
Ashbocking Road, Henley, Suffolk, IP6 0QX  
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## MID-DAY SUPERVISOR REQUIRED AT HENLEY PRIMARY SCHOOL

**Days:** 2 hours per week 38 weeks per year

**Times:** 12 noon - 1.00 pm on Monday and Tuesday

**Venue:** Henley Primary School

**Salary:** £9.46 per hour

**Requirements: We are looking for a Mid-day Supervisor who has:-**

- ❖ the ability to work well as part of a team
- ❖ the ability to be adaptable, discreet and maintain confidentiality
- ❖ the ability to remain calm and cheerful under pressure in a busy environment.
- ❖ the ability to be firm yet fair

**Line manager:** Academy Head

**Training:** As required.

**Closing Date for Applications:** Thursday 21<sup>st</sup> October 2021

**Interview date:** 10<sup>th</sup> & 12<sup>th</sup> November 2021

For an informal conversation regarding this post, or for an application form and job description, please contact the school direct on 01473 831556 or by email on: [office.henley@gfpschools.org](mailto:office.henley@gfpschools.org)