

Consortium Trust

Adverse weather risk assessment and gritting protocol

School/setting Name:										
Activity Description:	Adverse weather conditions – snow & ice									
Person Completing:										
Hazards	Who is at risk?	L	S	Risk (L*S)	Current Control Measures	L	S	Risk (L*S)	Additional Requirements	Timescale
Slips, Trips & Falls on site	Staff Pupils Visitors				<p>Wherever practical grit walkways and drop-off areas prior to freezing temperatures and snowfall. Gritting will continue if freezing temperatures remain through the day.</p> <p>Wherever practical clear walkways & drop off areas to be used after snowfall.</p> <p>Playgrounds will not normally be gritted. The Academy Head must assess their suitability for use, encouraging safe play wherever possible.</p> <p>The Academy Head will decide on the day whether outdoor play is suitable.</p> <p>The Trust’s position is that outdoor play</p>				<p>Staff, pupils and visitors are aware they are responsible for sticking to paths which are clear and safe to use, and will not attempt to use unsafe or obstructed paths.</p> <p>Staff able to assist with gritting/clearing paths etc. should be established prior to being required. This is so that they can be given appropriate training and, where necessary, appropriate footwear.</p> <p>It should be noted that it will not be possible to deploy Area</p>	

Hazardous Event	1	2	3	4	5
Likelihood	Very unlikely	Unlikely	Possible (Heard of it happening)	Likely	Very Likely
Severity	None or trivial injury / illness or 1 person at risk	Minor injury or illness / Only minor first aid required or up to 5 persons at risk	Injury or illness that could result in lost time or up to 10 persons at risk	Specified major injury / severe incapacity, fractures, loss of consciousness or up to 25 persons at risk	Fatality / widespread loss – 25 or more persons involved

	1	2	3	4	5
1	1	2	3	4	5
2	2	4	6	8	10
3	3	6	9	12	15
4	4	8	12	16	20
5	5	10	15	20	25

Risk Rating
Low – monitor the situation
Medium – identify improvements, draw up action plan and monitor
High – urgent action required to reduce exposure and re-access

Consortium Trust
Risk assessment and gritting protocol

				<p>should always be considered as a possibility.</p> <p>If outdoor play goes ahead, additional supervision may be required. This will be assessed by the Academy Head based on conditions.</p> <p>Priority will be given to commonly used routes and slopes/staircases that cannot be avoided.</p> <p>Emergency exits and escape routes will be cleared, providing at least 1m wide walkways, wherever practical.</p> <p>Areas that cannot be cleared, or that are not essential for the running of the school, will be avoided by staff and pupils.</p>			<p>Caretakers to all sites to support clearance. Therefore an adequate number of school based staff must be available to support.</p> <p>Area caretakers are responsible for ensuring that each site has a stock of grit/salt and appropriate snow clearing equipment.</p> <p>Any significant incidents, near misses or concerns must be reported via the Every system.</p>	
Travel in adverse weather.	Staff Pupils			<p>The Academy Head will make the decision, based on current conditions and predictions of weather over the next 24 hours, whether or not the school is safe to open.</p> <p>Any decision to close, must be advised to the LA and confirmed with the CEO as soon as reasonably practical.</p>			<p>The Trust has an adverse weather process in place for maintaining provision during adverse weather, where it is safe to do so.</p> <p>Where a school needs to close, parents should be offered a temporary place at a neighbouring Trust school (if possible).</p>	

Consortium Trust
Risk assessment and gritting protocol

				<p>Staff and Parents will be informed that they should only travel to site if it is safe to do so.</p> <p>The school will maintain communication with parents during adverse weather, to avoid unnecessary journeys.</p> <p>The school will maintain contact with school transport providers and regularly review changing weather conditions. It may be necessary to close the school early in certain situations, to ensure staff and pupils can return home safely.</p>				<p>Where a class or school closes, remote learning should be instigated.</p> <p>The Academy Head will monitor weather conditions during adverse weather, and assess, in conjunction with SLT, whether it is safe to open the school.</p>	
Gritting/Clearing Snow – Manual Handling	Staff			<p>Staff nominated to clear walkways or grit should have appropriate manual handling training.</p> <p>Staff nominated to clear walkways or grit should have appropriate clothing, footwear and equipment (shovels, grit spreader)</p> <p>Only areas key to the opening of the school will be cleared. Large areas such as play areas or sports fields will not be cleared.</p>					

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Initial Assessment Review Date	Risk Assessment assessed, reviewed by the following competent person:	Tasks and control measures reviewed by the Trust ELT:
Name (PRINT)		Name (PRINT):
Signature:		Signature: Date:
Next Review Date:	<p>Your workplace will change over time. You are likely to bring in new equipment, substances and procedures. There may be advances in technology. You may have an accident or a case of ill health.</p> <p>You should review your risk assessment:</p> <ul style="list-style-type: none"> if it is no longer valid if there has been a significant change 	

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